

# Brianna Vittachi

bkvittachi@gmail.com | 07557 236601  
London Postcode SW8 4XH

---

## PERSONAL STATEMENT

I am a young professional looking for new and challenging opportunities as I begin my career in publishing. I am dedicated to finding a placement that will allow me to learn about London's changing publishing industry while enhancing that company's operations wherever and however I am able – whether that be in client relations, editorial, scheduling, production, marketing, distribution, or sales. You will find that I greet every task I am given with zeal and thorough attention to every detail.

## PERSONAL AND PROFESSIONAL SKILLS

- |                         |                     |                              |
|-------------------------|---------------------|------------------------------|
| ✓ Wordpress             | ✓ Mac interface     | ✓ English, 100%              |
| ✓ SEO traffic analytics | ✓ Windows interface | ✓ Spanish, (learning)<br>10% |
| ✓ Photoshop             | ✓ MS Office         |                              |

## WORK EXPERIENCE

**Editorial Intern** | February 2016 – June 2016

ARTUNER  
London, UK

Responsibilities:

- Managed all social media accounts.
- Developed a consistent social media strategy through brand storytelling.
- Used a social media dashboard, as well as updated posts daily according to trends or changing initiatives.
- Project-managed the first professional company video, working closely with an out-of-house video editor.
- Researched and wrote content for the company's online magazine.
- Uploaded new content through CMS.
- Updated SEO, and tracked website traffic trends.
- Proofread press releases and other statements.
- Discovered, proposed, and procured an on-going project with the local podcast *Londonist Out Loud*.

## EDUCATION

**BA (Hons) Creative Writing** | September 2014 – June 2017

London South Bank University  
London, UK

Specialties:

- Academic writing
- Scripts (stage, radio, screen)
- Flash fiction and poetry

Accomplishments:

- Marks to date qualify as 1<sup>st</sup> degree.

- Selected by course director to have creative work featured at the 2016 Degree Show.

### **Secondary School Diploma** | June 2008

Albert College  
Belleville, ON, Canada

#### Accomplishments:

- Graduating average marks of 91.3%.
- Awarded a “Certificate of Distinction”, for 3 or more years’ consistent excellence in academics, athletics, arts, and community service.
- Wrote a directed a short play, featured in Arts Showcase 2007.

### VOLUNTEERING

#### **Writer** | September 2015

East Loves West Exhibition at the Patrick Heide Contemporary Art Gallery  
London, UK

#### **WWOOFer** | May 2015 – August 2015

1. Mountain Meadow Farm  
Baddeck, NS, Canada
2. Front Porch Farms  
Margaree Forks, NS, Canada

### PREVIOUS WORK

#### **Server** | October 2013 – August 2014

Cora’s Breakfast and Lunch  
Edmonton, AB, Canada

#### **Shift Supervisor** | November 2011 – October 2013

Starbucks Coffee Company  
Ottawa, ON, Canada

#### **Server** | September 2012 – October 2013

JAK’s Kitchen  
Ottawa, ON, Canada

### PORTFOLIO

Samples of published articles or unpublished academic work are both available on request.

### REFERENCES

Academic and professional references are both available on request.